

**Tuesday, 5 February 2019**

**TOUR of BBC CYMRU WALES, Llandaff**

Tours of Broadcasting House BBC Cymru Wales, Llandaff, are very limited and we have booked the three available tours on Tuesday, 5 February 2019. Each tour is restricted to just 14 people and take place at the following times: 10.30 am, 1.00 pm and 3.00 pm and each lasts 1.5 hours. The tour involves walking a fair distance around the large building with periods of standing whilst listening to the guides. BBC Cymru Wales is a working building, so there is no guarantee who or what you will see on the day of your visit, and some days are busier than others. Tours take place at the chosen times to allow maximum access to studio areas when otherwise they would be in use. It is unlikely you will see any shows in production for this reason, however you might see Crimewatch, Wales Today, BBC Radio Wales/Cymru, BBC Radio Cymru, Interactive Radio Drama, News and Weather.

**IMPORTANT INFORMATION REGARDING THE TOUR**

**SECURITY**

**Please arrive 15 minutes before the start of your tour** to allow for all security checks to take place before the tour starts. You will be subject to a person and bag search. Please only bring essential items and keep belongings to a minimum. Only small bags, including handbags (under 40cm x 35cm x 19cm - approximately the size of an A3 sheet of paper) are permitted on the tour. Prohibited Items include backpacks and large shopping bags and please note that there are no temporary storage facilities for non-permitted bags.

**PHOTO ID**

**You must produce Photo ID (Passport or Driving Licence) when checking in for the tour.**

**TRAVEL ARRANGEMENTS:** - You must make your own travel arrangements.

**By Train:** The nearest railway station to BBC Cardiff is Danescourt Station. Exit Danescourt Station from the Llantrisant Road entrance/exit. Turn left at the exit and walk down Llantrisant Road. Walk approximately 5 minutes and BBC Broadcasting House Cardiff will be on your left. Trains run every half an hour from Cardiff Central Station to Danescourt Station.

**By Bus:** The Cardiff 63 bus runs every 20 minutes from Westgate Street in the centre of town and stops outside BBC Cymru Wales Llandaff.

**Car Parking** - the car park gets busy during the working week, therefore there is no guarantee that there will be spaces. Please make your own parking arrangements and be aware the local area is residential, which is why public transport is advised.

**REFRESHMENTS:** - Unfortunately there are no public refreshment facilities at BBC Cymru Wales.

**The cost of the visit is £12.50.** If you wish to join this visit, please send a cheque payable to 'Friends of NMW', together with the completed form to: Dr Peter Davies, 54 Duffryn Avenue, Cyncoed, Cardiff, CF23 6JL.

Telephone: 029 2075 1473. Mobile: 07443 425201 E-mail: [drpmdavies@icloud.com](mailto:drpmdavies@icloud.com)

**Please include a stamped addressed envelope only if you have not provided an email address.**

**Deadline – Please book by Friday, 30 November 2018 at the very latest.**

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**Visit to BBC Cymru Wales, Llandaff: Tuesday 5 February 2019**

**Name(s):** .....

**Address:** .....

..... **Post Code** ..... **Tel. No.** .....

**Mobile No.** ..... **Email:** .....

**Please reserve ..... places(s) for the above visit. I enclose a cheque for the sum of £ ..... (£12.50 per person) and a SAE (if you do not have an email address)**

**TOUR SELECTION** – please indicate in the boxes below the tour times for which you would be available. The more flexible you are able to be, the easier it will be to allocate places.

10.30 am		1.00 pm		3.00 pm	
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**I/We confirm membership of the Friends of the National Museum of Wales** .....