

**CYFEILLION AMGUEDDFA CYMRU
FRIENDS NATIONAL MUSEUM WALES**

**68th ANNUAL GENERAL MEETING
SATURDAY 4th NOVEMBER 2023 at 10.30am
in the Reardon Smith Lecture Theatre**

AGENDA

1. Apologies

2. Minutes for the 67th AGM held on 12th November 2022

3. To receive the Chair's Report for the year April 1st 2022 – 31st March 2023

4. Re-election of Officers /Board Members

i) Election of Officers

It proposed by the BOT that Gwen Williams continue as Chair, Kathleen Jones continue as Secretary and Lyn Owen continue as treasurer.

ii) The following members have not as yet completed their four year period on the Board so are not subject to re- election:

Gwen Williams was re-elected as Chair in 2022 and is due for re-election in 2026

Kathleen Jones was re-elected as Secretary in 2022 and is due for re-election in 2026.

Diane Davies and Margaret Lewis were elected in 2020 and are due for re-election in 2024. Christabel Hutchings and Emrys Jones were re-elected in 2021 and are due for re-election in 2025.

Len Metcalf was re-elected in 2022 and is due for re-election in 2026, Judith Foy, Lyn Owen and John Wilkins were elected to the Board in 2022 and are also due for re-election in 2026.

iii) Richard Carter, Peter Davies and Roger Gagg have completed their four-year period on the Board and are standing down from the Board. Dorn Swaffield is also standing down.

iv) Sara Jones Membership Marketing Officer and Maria Ioannou, Interim Head of Development attend Board meetings as our links with the Museum.

5. To receive the Annual Accounts for the year ended 31st March 2023

6. AOB To discuss any other business relevant to the meeting, of which written notice has been sent to the Secretary, Kathleen Jones, 18, Heol Wen, Rhiwbina, Cardiff CF14 6EG or by email to kathleen.jones@friendsmuseumwales.org.uk by Mon. 28th October 2022

See also the information on the presentation which follows the AGM on the Vulcan Hotel which has now been resurrected in St Fagans

CYFEILLION AMGUEDDFA CYMRU / FRIENDS MUSEUM WALES
MINUTES OF THE 67th ANNUAL GENERAL MEETING SATURDAY 12th NOVEMBER 2022
Reardon Smith Lecture Theatre, Cathays Parks, Cardiff at 10.30 am

1. **Apologies.** 7 apologies received. (41 members present).
2. **Minutes of 66rd Annual General meeting of Cyfeillion Amgueddfa Cymru/Friends of National Museum Wales.** No minutes were recorded for 66th Annual General meeting as, due to COVID-19 lockdown restrictions, no face to face meeting was held. Chair's report and financial report were circulated to all members and Charity Commission. No objections were received on either paper.
3. **Receive Chair's Report for the year April 1st 2021 – March 31st 2022.**
 - a. The Chair reflected on the previous year's many events organised by Board members. The Friends complied with the requirements of General Data Protection Regulation and membership now stands at 713.
 - b. She thanked the out-going Treasurer, Kathryn Outhwaite for her dedication and hard-work. The Chair also thanked Janet Jones for her years of dedication as a member of the Board of Trustees and on behalf of the Friends, wished them well in their retirement from the Board of Trustees.
 - c. Amgueddfa Cymru is represented at Board meetings by Sara Jones, Membership Marketing Officer and Maria Ioannou, Head of Development.
 - d. The Chair concluded by thanking the Friends and Board for their support in making the year so successful. There were no comments and the report was approved and accepted.
4. **Election of Officers**
 - a. Gwen Williams, Chair - proposed and seconded as re-elected Chair
 - b. Kathleen Jones, Secretary – proposed and seconded as re-elected Secretary.
5. **Election of Board of Trustees members**
 - a. Three co-opted members propose and seconded to join Board as full members: - Lyn Owen, Judith Foy and John Wilkins.
 - b. Lyn Owen's appointment as Treasurer to the Board of Trustees was proposed and seconded.
 - c. Remaining Board of Trustees members are not due for re-election at this time.
6. **Change in accounting procedure.**
 - a. The proposal for Part 2, Point 18.1 in the Constitution for the accounts to be prepared on a receipts and payments basis was proposed and seconded.
7. **To receive the Annual Accounts for the year ended 31st March 2022**
 - a. The accounts for 2021-2022 have been prepared on a receipts and payments basis and approved by The Friends' Board acting as Trustees of the Charity and signed off by the Chair and Treasurer. The report was received without comment or queries.
8. **To raise the annual subscription fee for members.**
 - a. The raising of individual membership from £20 to £30, and joint membership from £30 to £45 each was proposed and seconded with one abstention.
9. **Any other business**

No written notice had been received.

The Meeting closed at 11.30 am.

David Anderson, Director General, Amgueddfa Cymru gave a talk titled 'A Creative future: Amgueddfa Cymru in the next 10 years'.

Cyfeillion Amgueddfa Cymru - Friends Museum Wales

68fed Cyfarfod Blynyddol Cyffredinol – 68th Annual General Meeting

Tachwedd 4ydd 2023 4th November

Chair's Annual Report 1.4. 2022 – 31.3.2023

We have returned to the Reardon Smith Lecture Theatre again for our AGM and for the live talks we put on during this period. Zoom meetings are rarely used but using Mailchimp for sending information emails to all our members is now firmly embedded. The number of members without email addresses is falling gradually but we still keep in touch with them by a dispatch four times a year. AGM papers will again be posted on our Website and accessible by a link sent out to members by Mailchimp. Those with no computer or email access will receive papers by post. Our phone numbers are also made available for queries. We are trying hard to save the planet by cutting down on paper consumption.

Members of the Board of Trustees

Two of the officers – myself as Chair and Kathleen Jones, as Secretary, have been re-elected as Chair and Secretary Lyn Owen remains as Treasurer. Four members Richard Carter, Dr.Peter Davies, Roger Gagg and Dorn Swaffield are standing down at the AGM. Trix Pryce and Jane Gagg, who have contributed greatly to the planning of events, are also standing down at the AGM. Three more members are in the process of being co-opted onto the Board – Heather Graves, Sheila O'Brien and Sarah Watkins. All other members have agreed to continue on the Board of Trustees. Without them we could not put on the events that we plan every year. All Board Members are volunteers and without their work the talks and other events would not take place. They all work hard on your behalf to make the Friends an organisation worth joining and I am extremely grateful to all of them for the help and support they continue to give me and to the membership.

Events

Our main aim is to raise money for chosen projects in the Museum. The successful £5000 donation we made for the conservation of the Manet Portrait enabled the Museum to get match funding for its conservation. The donations we made to the Wool Museum have enabled them to train two new craftspeople in the use of traditional wool processing machines and, as a result, enhance the visitor experience. Money was also given to assist in the creation of a new early years section on the Museum website. Digital Toddler time is a resource created for families with young children. It is heartening to know that the money raised by us all is being put to really good use. We also hope that in raising this money by attending events you have some enjoyment too. From April 1st 2022 up to March 31st 2023 we put on 11 talks. We try to cover as many disciplines as we can. This year included music – Geraint Lewis talked about Vaughan Williams and art included talks on the conservation of the Manet portrait to which the Friends donated and a very last minute talk given by Dr. Judith Foy when the original speaker's car broke down in Aberaeron, on Art and Medicine. History of course was covered in a number of talks –Tredegar House, Discovering Cecily Mackworth, The Tonypandy Riots and The Tip Girls of Tredegar. Some of our talks are given by members of Museum staff who give up their Saturdays to talk to us on their own specialist subjects - Adam Webster on conservation, Ann Whittall from the National Wool Museum on weaving the future and Dr. Mark Redknap on Viking Treasure. We are most grateful to them and to some of our members on the Board of Trustees who have also given talks.

Five day visits and two longer visits to Liverpool and Cambridgeshire were enjoyed by all the participants. The day visits were sometimes to places where members had been before but on an organised trip there is often something new to see and find out - Aberglasney, Hay, Cyfarthfa Castle, Oxford - to see an excellent exhibition on Pissarro at the Ashmolean, Gloucester Cathedral, Tyntesfield and an old favourite the Collections centre in Nantgarw. Of course we had the annual Christmas lunch and the St.David's Day tea.

Membership

We now have 723 members on our database. 36 members have still not renewed despite reminder emails and letters. Currently, our paid-up membership stands at 687 - a decrease of 3 from last year. This is very encouraging considering the membership fee was increased for the first time in ten years. The renewal date is in March each year but members can join or re-join at any time. Members often join us on recommendation from their friends but can also access information and application forms for joining from our bilingual website - which is frequently updated. You can also access recordings of Zoom talks, details of current and past events, magazines from previous years and a Friends' blog. We are also on Facebook and X (Twitter that was) <http://www.friendsmuseumwales.org.uk>

Our accounts

Friends Museum Wales is a charity and, as last year, falls into a category whereby we need our accounts examined but not audited. They have again been prepared by our treasurer Lyn Owen and have been approved by the Board of Trustees and examined by Dr.Tony Williams. The accounts are presented at this AGM to be received by the membership.

You have shown your commitment to us by attending the events we put on and have supported us loyally throughout the last year. All the profits from these events go directly to Amgueddfa Cymru, the Museum of Wales to enable them to develop and extend the current projects that they are undertaking.

Very many thanks to you all.

Gwen Williams, Chair, Friends Museum Wales



Section A Independent Examiner's Report

Report to the trustees/ members of	Friends of National Museum of Wales		
On accounts for the year ended	31 March 2023	Charity no (if any)	701990
Set out on page	3		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2022.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:		Date:	23 June 2023
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Name: Anthony Raymond Williams

Relevant professional qualification(s) or body (if any):

Address: 18 Hollybush Road
Cyncoed
Cardiff CF23 6TA

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE

Cyfeillion Amgueddfa Cymru / Friends National Museum Wales

Treasurer's Report

Financial Year April 2022 - March 2023

BACKGROUND

As the COVID pandemic continued to ease, we were able to re-start some of the activities which had been previously shelved. Our banking arrangements remained a source of frustration, with no online banking facility; the Board of Trustees agreed that a new approach would be necessary.

INCOME

- Subscriptions and donations from members remained our main source of income, and we thank members for their generosity and support.
- Most of the trips and events organised provided a modest surplus; we are grateful to those who spend time organising such enjoyable days out for members.
- The Christmas lunch was well-attended and most enjoyable. While the main Hall of the Museum is a splendid setting for such an occasion, but is not the most draught-proof of venues! Problems with supplying wine and a bill for staff attendance meant that the event resulted in a substantial loss.

EXPENDITURE

- FNMW is grateful to those speakers who give up their time to address monthly talks meetings. Fees to speakers were payable as listed – and represent excellent value for money. There are associated costs for refreshments and Museum staff, but a higher level of donations for these events usually cover these costs.
- Our income and expenditure levels mean that we are not required to undergo full financial audit, but can instead produce a certificate of examination. We are fortunate to have the services of Dr Tony Williams, who carries out the exercise with diligence and accuracy.
- Insurance is a necessary part of the organisation's activities, and again we have been able to negotiate a favourable figure for the cover needed.
- Printing and postage form a large portion of expenditure. *Oriel* is published biannually and posted to every member. In addition, flyers advertising activities have to be posted to those who do not have or use internet facilities. The Trustees will be exploring ways in which these costs might be reduced.
- While we were unable to make a donation to Amgueddfa Cymru/Museum Wales this year, we hope that improved finances will enable us to support their valuable work in the coming year.

IN SUMMARY

The ability to return to normal levels of activity has meant that FNMW has ended this Financial Year in a reasonably healthy state. We look forward to an even more successful year to come. At the time of writing, we have made progress with improving our banking arrangements and hope that before long we will be able to join the electronic age.

Lyn Owen
Treasurer

May 2023

Friends of National Museum of Wales
Receipts & Payments Account
1 April 2022 to 31 March 2023

	Balances b/fwd		
		Lloyds General 00885994	£ 2,338.52
		Lloyds Subscriptions 00211144	£ 10,807.00
		Lloyds Deposit 07094488	<u>10,931.56</u>
<i>Last Year</i>			£ 24,077.08
	Receipts		
		<u>Receipts</u>	<u>Expenses</u>
			<u>Net</u>
17,469	Subscriptions, Donations & Talks	14,118.05	-
			14,118.05
2,328	Gift Aid Tax refund	-	-
	Events	18,917.00	13,102.44
	Interest	7.24	7.24
		<u>33,042.29</u>	<u>13,102.44</u>
<u>19,798</u>	Total Incoming resources		<u>19,939.85</u>
	Expenditure - Charitable		
	NMW Annual Donation		-
25,000	NMW Other		-
500	Speakers' Fees		500.00
	Audit		-
	Printing/postage/stationery		6,039.62
	Sundries		692.83
7,969	Insurance		523.00
<u>33,469</u>	Total Expenditure		<u>7,755.45</u>
	(13,671) Surplus/(Deficit)		<u>£ 12,184.40</u>
	OPENING BALANCES plus Surplus/(Deficit)		<u>£ 36,261.48</u>
	CLOSING BALANCES		
2,338.52		Lloyds General 00885994	£ 19,162.63
10,807.00		Lloyds Subscriptions 00211144	£ 11,660.05
10,931.56		Lloyds Deposit 07094488	<u>5,438.80</u>
<u>24,077.08</u>			<u>£ 36,261.48</u>